

NOTICE OF MEETING

**Children, Young People & Learning Overview & Scrutiny Panel
Wednesday 3 July 2013, 7.30 pm**

**Council Chamber, Easthampstead House, Town Square, Bracknell,
RG12 1AQ**

**To: CHILDREN, YOUNG PEOPLE & LEARNING OVERVIEW &
SCRUTINY PANEL**

Councillors Mrs Birch, Brossard, Gbadebo, Ms Hayes, Mrs Hamilton, Heydon, Kensall,
Mrs McCracken and Mrs Temperton

Church Representatives (Voting in respect of Education matters only)

Reverend Nick Parish (Subject to appointment) and one vacancy

Parent Governor Representatives (Voting in respect of Education matters only)

Mrs C Murray and Mr R Briscoe

Teachers' Representatives (Non-Voting)

Miss V Richardson

cc: Substitute Members of the Panel

Councillors Allen, Ms Brown, Dudley, Thompson and Virgo

Children's Social Care Representative (Non-Voting)

Mrs C Mitchell

ALISON SANDERS
Director of Corporate Services

EMERGENCY EVACUATION INSTRUCTIONS

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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Wednesday 3 July 2013, 7.30 pm
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AGENDA

There will be a private meeting for members of the Panel at 7.00pm in the Function Room, Easthampstead House

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1. **ELECTION OF CHAIRMAN**

2. **APPOINTMENT OF VICE-CHAIRMAN**

3. **APOLOGIES FOR ABSENCE/SUBSTITUTE MEMBERS**

To receive apologies for absence and to note the attendance of any substitute members.

4. **MINUTES AND MATTERS ARISING**

To approve as a correct record the minutes of the meeting of the Children, Young People and Learning Overview and Scrutiny Panel held on 17 April 2013. Information sought by the Panel at its last meeting has been circulated electronically and is appended to the minutes.

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5. **DECLARATIONS OF INTEREST AND PARTY WHIP**

Members are requested to declare any disclosable pecuniary or affected interest, including the existence and nature of the Party Whip, in respect of any matter to be considered at this meeting.

Any Member with a Disclosable Pecuniary Interest or an affected interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.

6. **URGENT ITEMS OF BUSINESS**

Any other items, which pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

7. **PUBLIC PARTICIPATION**

To receive submissions from members of the public which have been submitted in advance in accordance with the Council's Public Participation Scheme for Overview and Scrutiny.

8. **BRACKNELL FOREST YOUTH COUNCIL**

Members of the Youth Council will give a presentation concerning their current activities.

9. **YOUTH PROVISION**

To receive updates in respect of various Youth Service projects.

PERFORMANCE MONITORING

10. **QUARTERLY SERVICE REPORT**

To consider the latest trends, priorities and pressures in terms of departmental performance as reported in the Quarterly Service Report for the fourth, and final, quarter of 2012/13 (January to March 2013) relating to Children, Young People and Learning, giving particular attention to outcomes of Ofsted school inspections and an update on school placements.

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Please bring the previously circulated Performance monitoring Report to the meeting. Copies are available on request and attached to this agenda if viewed online.

Panel members are asked to give advance notice to the Overview and Scrutiny Team of any questions relating to the Quarterly Service Report where possible.

11. **SERVICE PLAN 2013/14 - REVISED KEY ACTIONS AND INDICATORS**

To receive and note the revised key actions and indicators in the attached Service Plan 2013/14 as an aide to monitoring the performance of the Children, Young People and Learning Department.

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OVERVIEW AND POLICY DEVELOPMENT

12. **ADOPTION SERVICE ANNUAL REPORT**

The Annual Report of the Adoption Service 2013 is attached for the Panel's consideration.

75 - 84

13. **FOSTER CARE SERVICE ANNUAL REPORT 2013**

To consider the Annual Report of the Foster Care Service 2012-13.

85 - 96

14. **COMMON ASSESSMENT FRAMEWORK**

To ascertain whether the Common Assessment Framework process has led to improved transitions or opportunities for young people.

15. **CHILDREN AND YOUNG PEOPLE'S PLAN**

To receive the attached Children and Young People's Plan for information.

97 - 134

16. **SCHOOL GOVERNANCE OVERVIEW AND SCRUTINY REPORT**
The report of the review of school governance undertaken by a working group of the Panel is attached for approval. 135 - 192
17. **OVERVIEW AND SCRUTINY PROGRESS REPORT**
To note the Bi-annual Progress Report of the Assistant Chief Executive. 193 - 204

HOLDING THE EXECUTIVE TO ACCOUNT

18. **EXECUTIVE KEY AND NON-KEY DECISIONS**
To consider scheduled Executive Key and Non-Key Decisions relating to Children, Young People and Learning. 205 - 208

DATE OF NEXT MEETING

The next scheduled meeting of the Children, Young People and Learning Overview and Scrutiny Panel will be held on 11 September 2013.